



# Crewe Town FC Privacy Notice 2024

Crewe Town FC take your privacy very seriously.

This Privacy Notice sets out how we use and look after the personal information we collect from you. We at Crewe Town FC are the data controller, responsible for the processing of any data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

## **What personal data we hold on you.**

Personal data means any information about an individual from which that individual can be identified.

We collect, use, store and transfer some personal data of our players (parents or guardians), and other club members.

You revise information about yourself when you register with Crewe Town FC, and by filling in forms at an event or online, or corresponding with us by phone, e-mail or otherwise.

The information you give us may include your name, date of birth, address, e-mail address, phone number, gender and the contact details of a third party in the case of emergencies. We may also ask for relevant health information, which is classed as special category personal data, for the purpose of your health, wellbeing, welfare and safeguarding. Where we hold it will be with the explicit consent of the participant or, the participants parent or guardian.

Where we need to collect personal data to fulfil club responsibilities and you do not provide that data, we may not be able to honour or administer your membership.

## **Why we need your personal data.**

We will only use personal data for any purpose for which it has been specifically provided.

The reason we need participants and members personal data is to be able to run Crewe Town FC and arrange matches; to administer membership; and provide the membership services you are signing up to when you register with Crewe Town FC. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a participant or member to provide the services you are registering for.

We have set out below, in a table format, a description of all the ways we plan to use your personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.

<b>Purpose/ processing activity</b>	<b>Lawful basis for processing under Article 6 of the GDPR.</b>
Processing membership forms and payments/subs	Performance of a contract
Organising matches	Performance of a contract
Sending out match or club information and updates	Performance of a contract
Sharing data with coaches, managers or officials to run training sessions or enter events	Performance of a contract

Sharing data with leagues we are in membership of, county associations and other competition providers for entry in events	Performance of a contract
Sharing data with committee members to provide information about club activities, membership renewals or invitation to social events	Crewe Town FC has a legitimate interest to maintain member and participant correspondence for club community purposes.
Sharing data with third party service or facility providers.	Crewe Town FC has a legitimate interest to run the organisation efficiently and as it sees fit. Provision of some third-party services is for the benefit of CTFC, participants and its members.
Sharing anonymised data with a funding partner as condition of grant funding, e.g. Local Authority	CTFC has a legitimate interest to run the organisation efficiently and as it sees fit. Application for funding is a purpose that benefits CTFC, participants and members.
Publishing match and league results	Consent, we will only publish your personal data in a public domain, including images and names, if you have given your consent for us to do so. In the case of children under the age of 13 then only with written consent of parents/guardian.
Sending out marketing information such as newsletters and information about promotions and offers from sponsors	We will only send you direct marketing if you are an existing member, participant or other associated individual and you have not previously objected to this marketing, or, you have actively provided your consent.
To ensure we understand possible health risks.	Consent. We will only process details on your medical history with your consent.

Signed 3<sup>rd</sup> May 2024



John Edge - Chairman